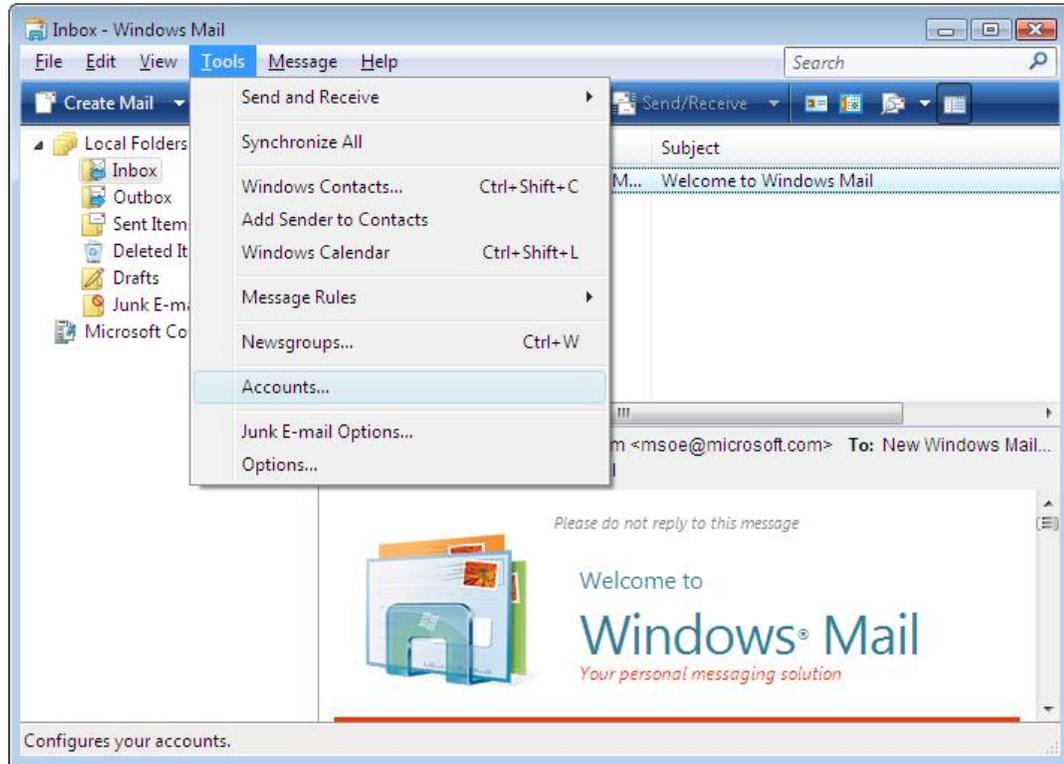
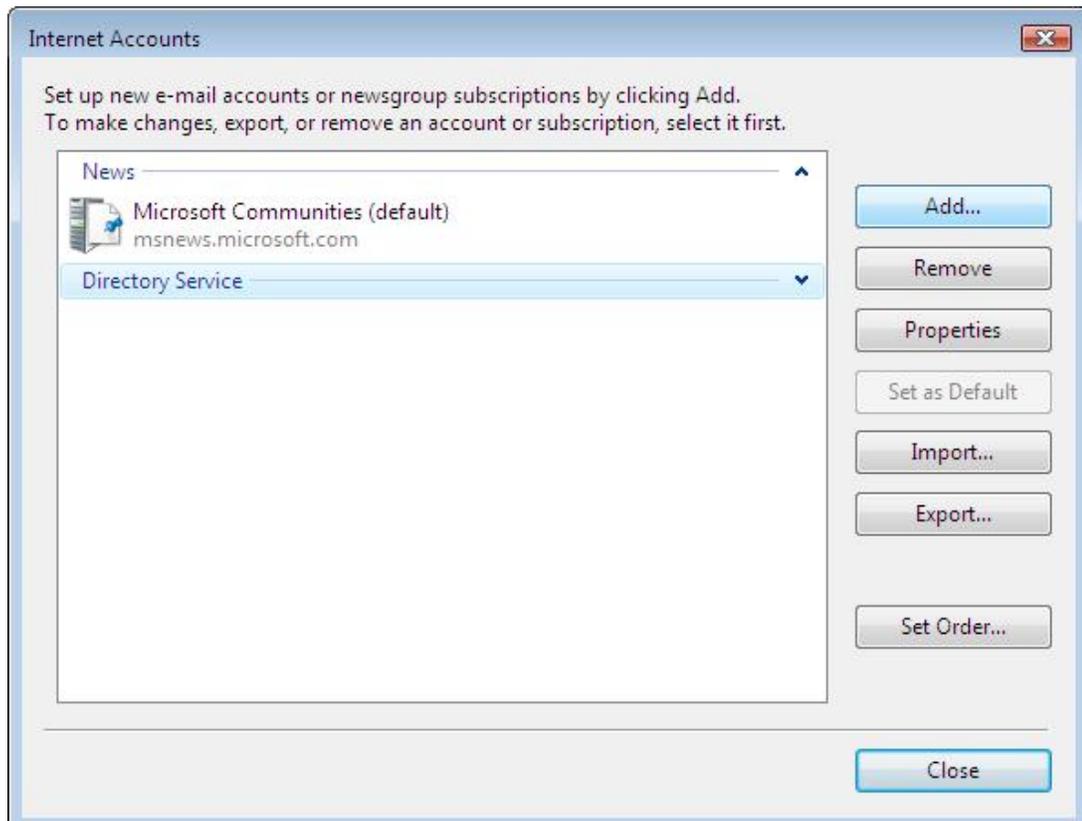


Windows Mail 6.0

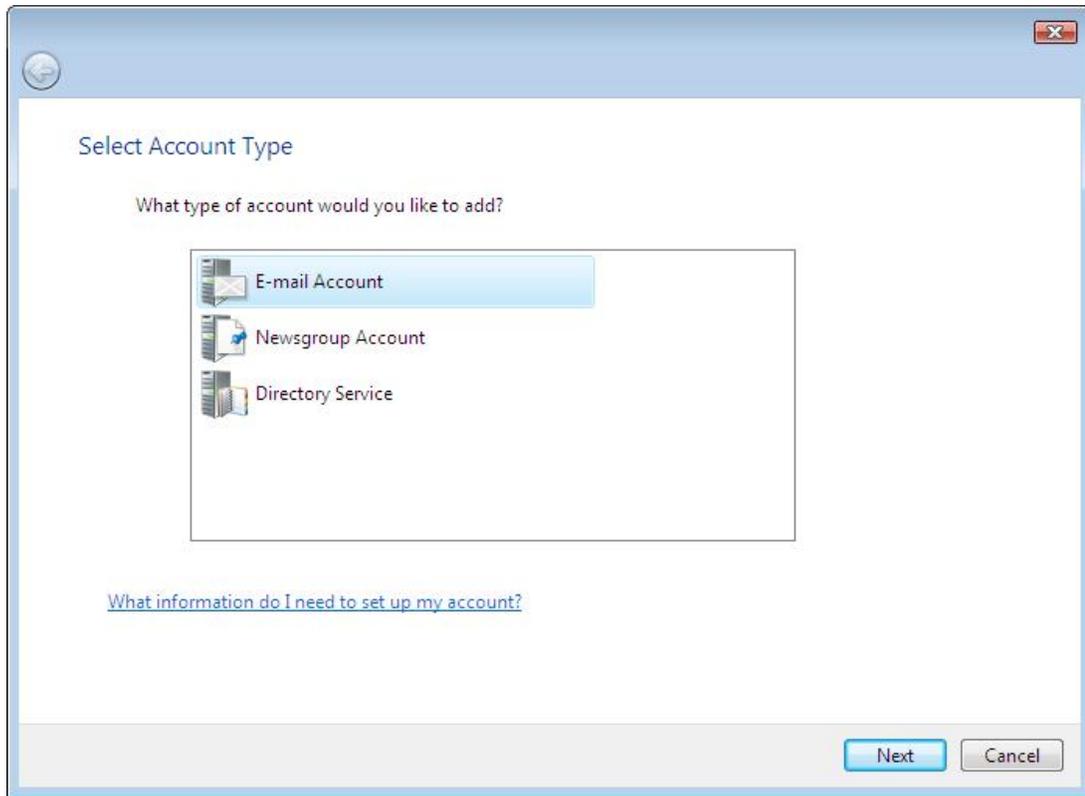
1. In Windows Mail, go to the **Tools** menu and click on **Accounts....**



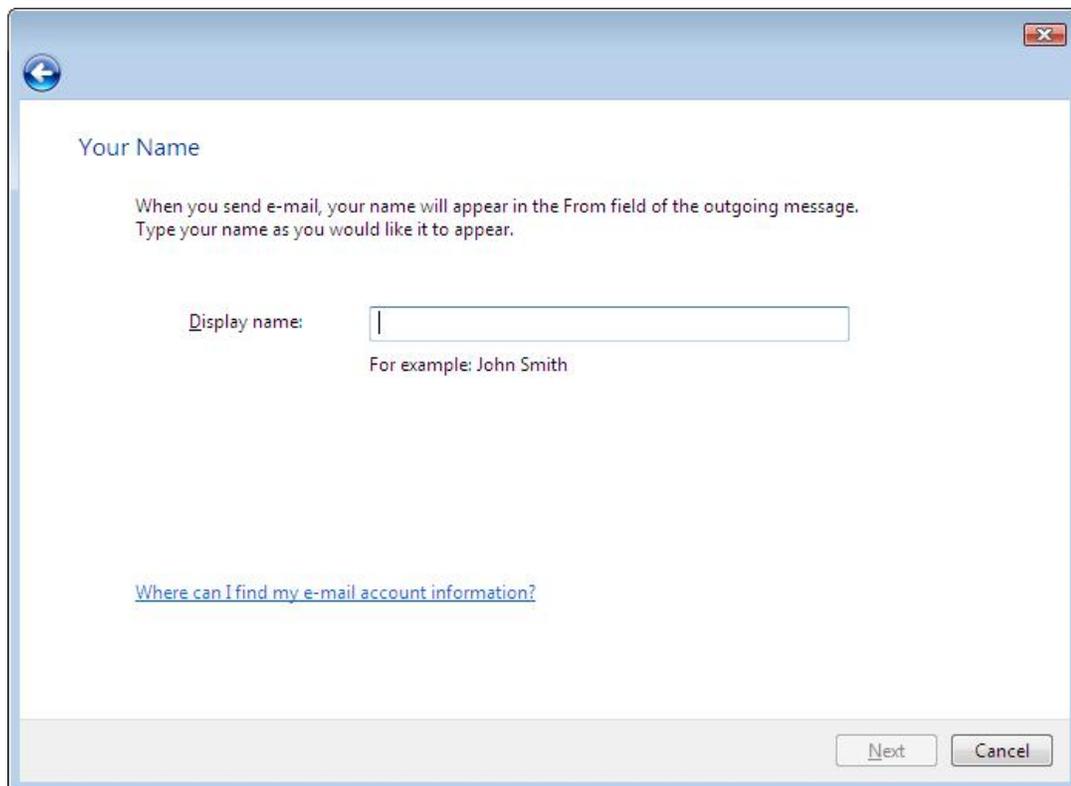
2. Click on the **Add** button in the upper right.



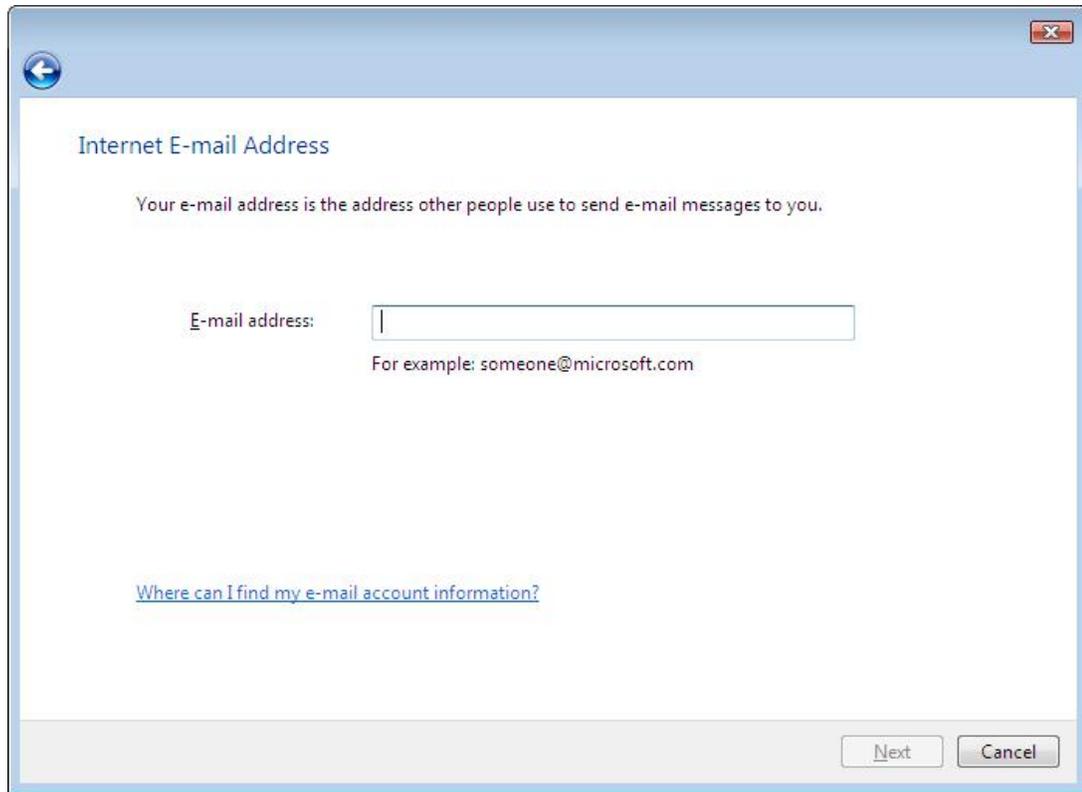
3. In the *Select Account Type* window, double-click on **E-mail Account**.



4. In the *Your Name* window, **type in the name you want your recipients to see** when they receive your e-mails, then click on **Next**.



5. In the *Internet E-mail Address* window, **type in your e-mail address**, then click **Next**.



Internet E-mail Address

Your e-mail address is the address other people use to send e-mail messages to you.

E-mail address:

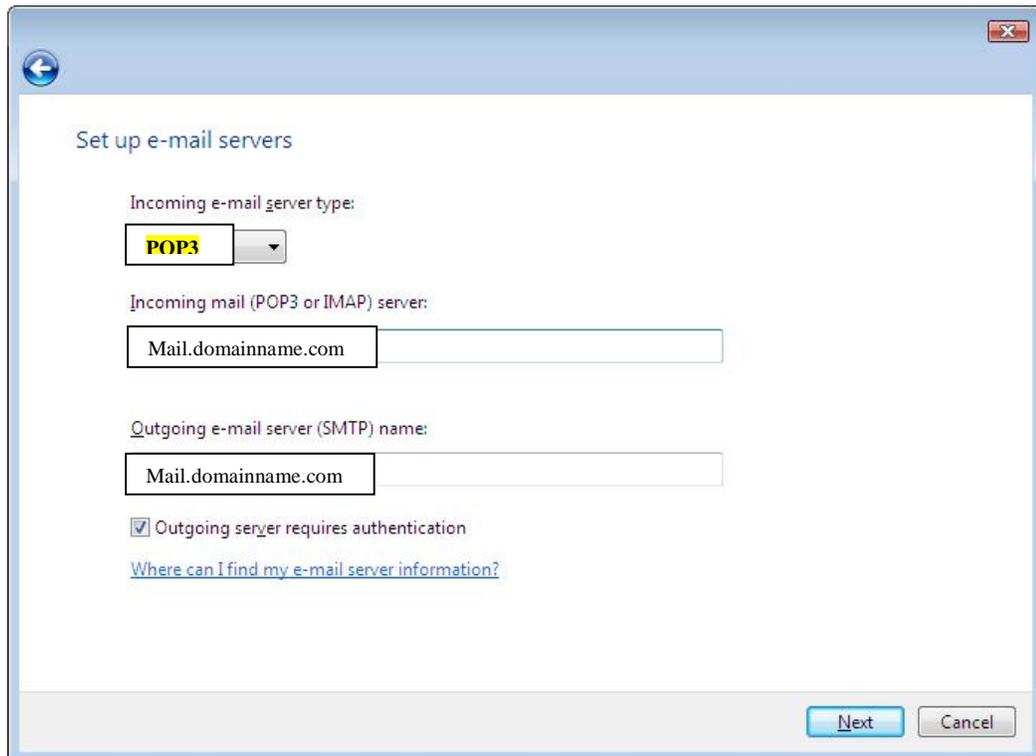
For example: someone@microsoft.com

[Where can I find my e-mail account information?](#)

Next Cancel

6. In the *Set up e-mail servers* window, enter POP3 as the e-mail server type and mail.domainname.xxx (com org, net) as the incoming and outgoing mail servers as shown below.

Check the box for *Outgoing server requires authentication*



Set up e-mail servers

Incoming e-mail server type:
POP3

Incoming mail (POP3 or IMAP) server:
Mail.domainname.com

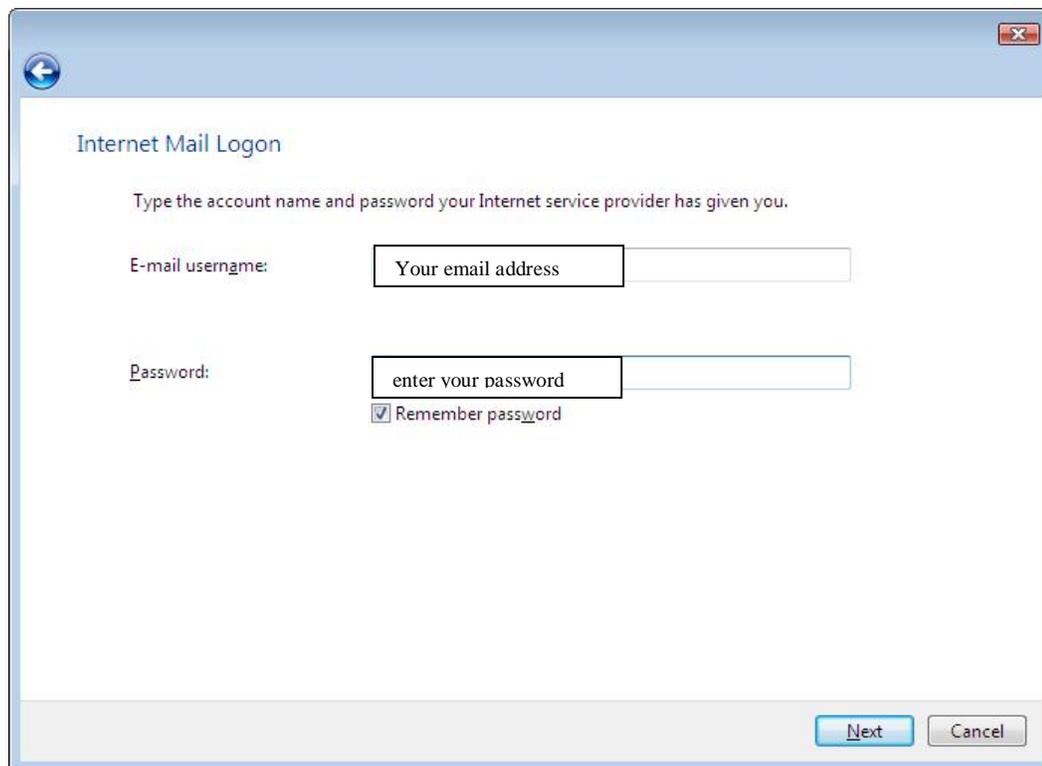
Outgoing e-mail server (SMTP) name:
Mail.domainname.com

Outgoing server requires authentication

[Where can I find my e-mail server information?](#)

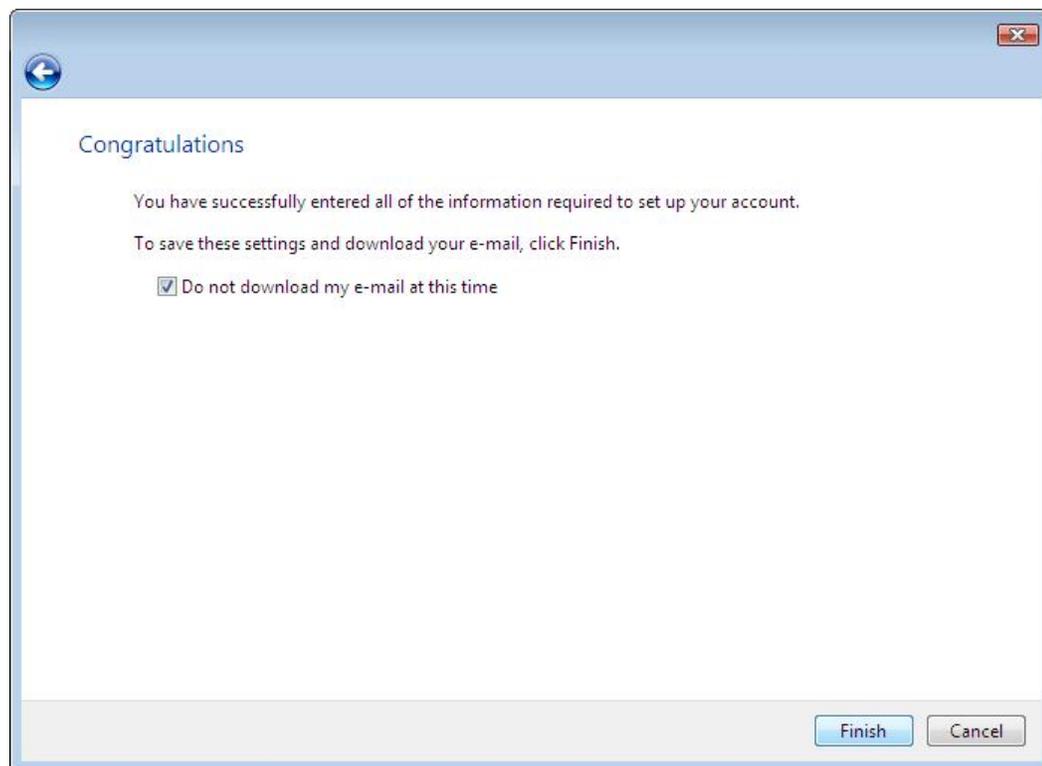
Next Cancel

7. In the *Internet Mail Logon* window, **enter your email address** and password for your e-mail account (check the box next to **Remember Password**).



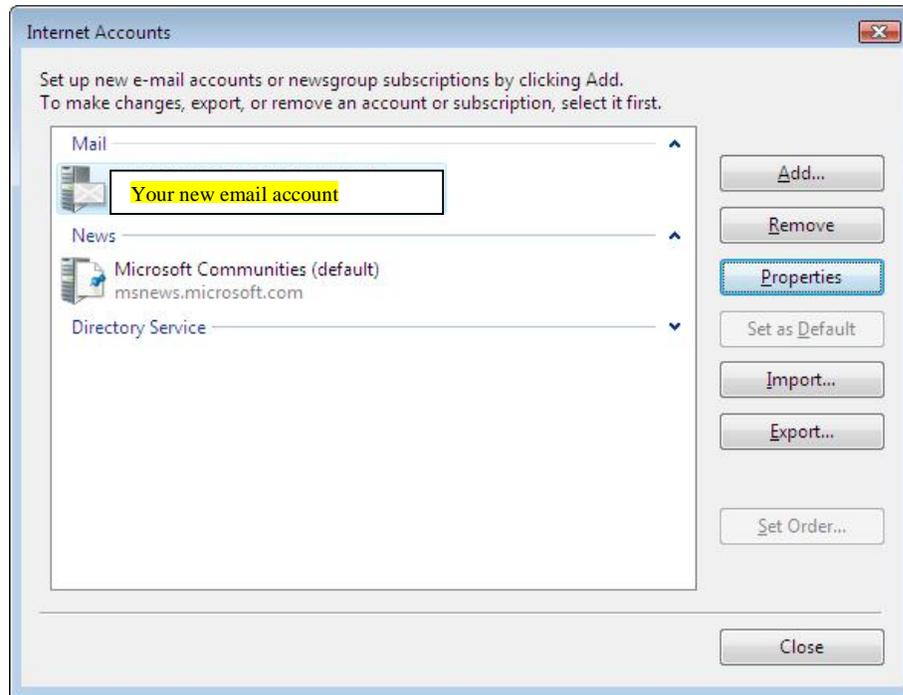
The screenshot shows the 'Internet Mail Logon' window. At the top, there is a blue header bar with a back arrow icon on the left and a close button on the right. Below the header, the title 'Internet Mail Logon' is displayed. A message reads: 'Type the account name and password your Internet service provider has given you.' There are two input fields: 'E-mail username:' with the placeholder text 'Your email address' and 'Password:' with the placeholder text 'enter your password'. Below the password field, there is a checked checkbox labeled 'Remember password'. At the bottom right, there are two buttons: 'Next' and 'Cancel'.

8. You should see the following screen; check the **Do not download my e-mail and folders at this time** box, then click **Finish**.

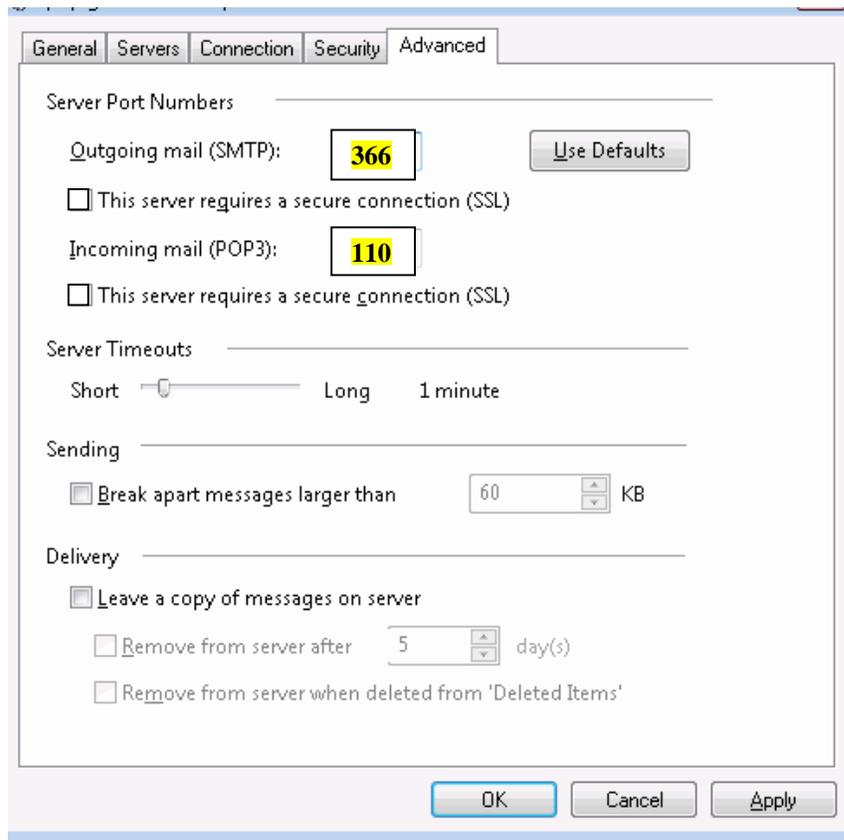


The screenshot shows the 'Congratulations' window. At the top, there is a blue header bar with a back arrow icon on the left and a close button on the right. Below the header, the title 'Congratulations' is displayed. A message reads: 'You have successfully entered all of the information required to set up your account. To save these settings and download your e-mail, click Finish.' There is a checked checkbox labeled 'Do not download my e-mail at this time'. At the bottom right, there are two buttons: 'Finish' and 'Cancel'.

9. You should now end up at the **Internet Accounts** screen; double-click on your e-mail account.



10. At the top of the **Properties** window that appears, click on the **Advanced** tab and verify your settings are the same as in the image below.



11. Congratulations, you have successfully set up Windows Mail to handle your e-mail!